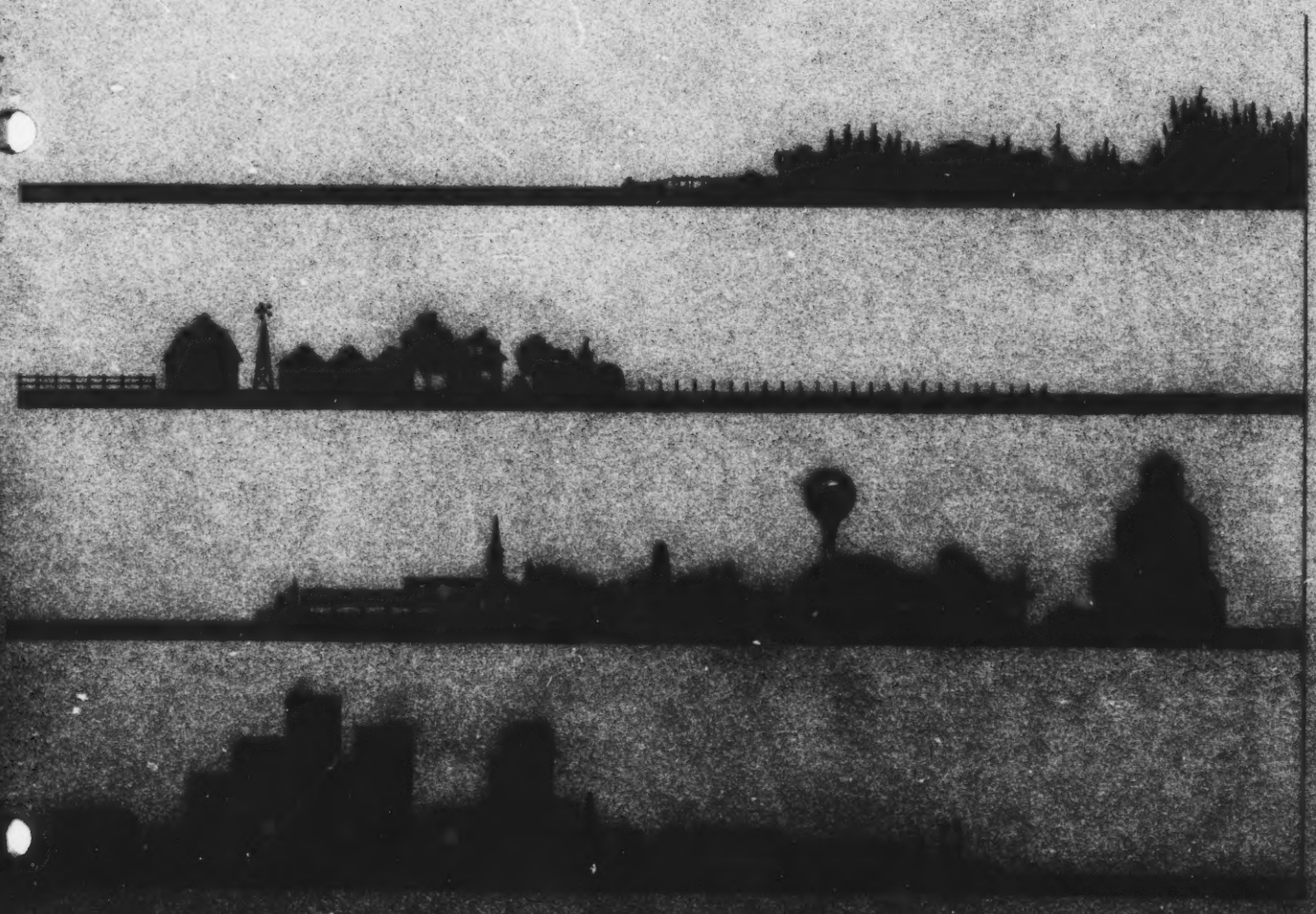
Saskatchewan
Culture and
Recreation

Programs and Services
Reference Manual



Introduction

Saskatchewan Culture and Recreation is a department of the Government of Saskatchewan charged with enhancing the quality of life for Saskatchewan people by enabling them to more fully experience cultural, health and social benefits from sport, culture and recreation.

The department's objectives are to:

- improve the quality of sport, recreational, cultural and heritage activities;
- increase public awareness of opportunities for participation;
- increase participation.

To meet these objectives, the department provides consultant services, administrative support and financial assistance to Saskatchewan people through programs developed from identified needs.

The department encourages and develops the arts and multiculturalism, heritage conservation and appreciation, and sport and recreation for all Saskatchewan people. It works closely with provincial sport and cultural organizations as a catalyst, enabler, patron, advocate, proprietor and regulator, to ensure objectives are met.

Saskatchewan Culture and Recreation serves Saskatchewan people from nineteen offices located throughout the province, ensuring all communities have reasonable access to department services. Those regional offices are listed on page ii.

This handbook is intended as a reference guide for Saskatchewan organizations, boards, groups and individuals involved in sport, recreation, culture and heritage. Please use it to identify those services and programs that may help you meet your own objectives.

Handbook information is complete and current at printing, but since programs, services and guidelines are always under review for improvement, please contact identified resource people to answer your questions about any program or service we offer.

Saskatchewan Culture and Recreation works closely with Sask Trust for Sport, Culture and Recreation. Sask Trust is charged with distributing funds derived from lottery sales. Through co-operative or complementary programs, Saskatchewan people are provided the broadest possible range of support and services for their sport, recreation and cultural activities.

Other agencies offer support or services in culture, heritage, sport or recreation as well. They are listed separately so you can contact them directly for information about their services.

We trust you will find this handbook a useful tool in improving your programs and participation in sport, recreation, culture and heritage.

W. Clark
Deputy Minister

Other Agencies

Sask Trust for Sport, Culture and Recreation
2205 Victoria Avenue
Regina, Saskatchewan S4P OS4
Ph: 522-3651

Sask Sport
1870 Lorne Street
Regina, Saskatchewan S4P 2L7
Ph: 337-1414

Saskatchewan Council of Cultural Organizations
2205 Victoria Avenue
Regina, Saskatchewan S4P OS4
Ph: 522-3651

Saskatchewan Parks and Recreation Association
2205 Victoria Avenue
Regina, Saskatchewan S4P OS4
Ph: 522-3651

Organization of Saskatchewan Arts Councils
Box 1146
Estevan, Saskatchewan S4H 2H7
Ph: 634-4724

Saskatchewan Arts Board
2550 Broad Street
Regina, Saskatchewan S4P 3V7
Ph: 1-800-677-3533 (toll free)
565-4056 (local calls)

Regional Offices

Region #1
1219 5th Street
Estevan, Saskatchewan
S4A OZ1

Ph: 634-2042

Region #2
110 Souris Avenue
Weyburn, Saskatchewan
S4H 2Z9

Ph: 842-5225

Region #3
P.O. Box 940
Assiniboia, Saskatchewan
SOH OBO

Ph: 642-4868

Region #4
350 Cheadle Street West
Swift Current, Saskatchewan
S9H 4G3

Ph: 773-3913

Region #5
P.O. Box 430
Wolseley, Saskatchewan
SOG 5HO

Ph: 698-2912

Region #6
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5755

Region #7
217-110 Ominica Street West
Moose Jaw, Saskatchewan
S6H 6V2

Ph: 694-3626

Region #8
P.O. Box 928
Melville, Saskatchewan
S0A 2P0

Ph: 728-3933

Region #9
P.O. Box 700
Fort Qu'Appelle, Saskatchewan
S0G 1S0

Ph: 332-4458

Region #10
P.O. Box 880
Watrous, Saskatchewan
SOK 4TO

Ph: 946-3944

Region #11
P.O. Box 1480
Rosetown, Saskatchewan
S0L 2V0

Ph: 882-2150

Region #12
72 Smith Street East
Yorkton, Saskatchewan
S3N 2Y4

Ph: 783-9355

Region #13
P.O. Box 967
Humboldt, Saskatchewan
SOK 2AO

Ph: 682-4366

Region #14
10th Floor, Provincial Bldg.
122 – 3rd Avenue North
Saskatoon, Saskatchewan
S7K 2H6

Ph: 933-5740

Region #15
326 - 1146 - 102nd Street
North Battleford, Saskatchewan
S9A 1E9

Ph: 446-7426

Region #16
P.O. Box 6500
Melfort, Saskatchewan
S0E 1A0

Ph: 752-2070

Region #17
P.0. Box 3003
Prince Albert, Saskatchewan
S6V 6G1

Ph: 953-2285

Region #18
4816 49th Avenue
Lloydminster, Saskatchewan
S9V 0T4

Ph: (403) 825-5141

Northern Regions
P.0. Box 5000
La Ronge, Saskatchewan
S0J 1L0

Ph: 425-4349

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Regional Services

Regional Services Branch, through 21 consultants in 19 regional field offices deliver department programs and services to Saskatchewan people.

Branch staff work primarily with municipal councils, municipal parks and recreation boards and departments, Indian communities, regional recreation associations and zone councils to provide programs and services.

Consultants encourage:

- public awareness of available programs
- effective program use
- increased participation in all programs at community, region, zone and provincial levels
- development and support of sound organizations to access and deliver department programs and services.

Program **Consultant Services**

Objective

To assist client groups to access, promote and deliver programs in sport, recreation, arts, multiculturalism and heritage conservation at the community, regional, zone and provincial levels.

Services

- Promote and deliver department programs in sport, arts, multiculturalism and heritage conservation;
- Provide advice, information and workshop training services for client groups to plan, administer, develop and deliver programs;
- Plan and conduct seminars, training events and conferences:
  - — Northern Recreation seminar—for recreation workers and board members from northern Saskatchewan
  - — City Services seminar—for city parks and recreation staff and board members
  - — Regional Associations' annual conference
- Assist the Saskatchewan Indian Institute of Technologies to plan and operate the Indian Recreation Director certification courses;
- Liaise with Saskatchewan Parks and Recreation Association, Saskatchewan Council of Cultural Organizations, and Sask Sport, to ensure their familiarity with department programs available to their client groups.

Contact

1. Regional Consultants (see page ii)
2. Regional Services Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5735

Program

Organization Development Program

To provide an effective and co-ordinated recreation service at the local level. The program helps develop a network of strong, viable local-level organizations offering programs and services to all Saskatchewan residents.

Eligibility

Any organization providing sport, culture, heritage conservation or recreation services at the community or regional level.

Services

Workshops
Resource materials
Consultant services

Application

Any time of year; program is continuous.

Contact

1. Regional Consultants (see page ii)

2. Regional Services Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5737

Program

Community Recreation Director Grant

Objective

To encourage municipal recreation boards to employ full-time, qualified recreation directors who will improve and expand the community's recreational opportunities.

Eligibility

Communities with a population of 5,000 or less:

- with a recreation board established under a municipal bylaw;
- with written permission to the recreation board from the Executive Director, Regional Services Branch, prior to claiming grant program assistance;
- employing properly qualified recreation director(s);
- employing recreation director(s) full-time during the period being claimed.

Assistance

$300 for each month a recreation director is employed, to a maximum of $3,600 per year.

Application

Submit grant applications to the Regional Consultant at completion of employment period being claimed. Submit grant applications for the calendar year (January 1 to December 31) by January 7 of the following year (minimum claim period: three months).

Contact

1. Regional Consultants (see page ii)

2. Regional Services Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5737

Program

Municipal Innovative Projects Fund

Objective

To assist city authorities develop new methods and techniques for service and program design and delivery in sport, culture, recreation and heritage.

Eligibility

Applicant:

The community must have:

- city status;
- a board/committee, established by city council, responsible for parks and recreation development.

Project:

The project(s) must be:

- a new and innovative option to the city;
- designed to positively affect sport, culture, recreation or heritage;
- benefit the city and interest other communities.

Assistance

- Up to $20,000 for a project or series of projects in the current fiscal year.
- Grant level is negotiated between the province and the city.
- Initial payment: 50% of grant total upon application approval.
- Final payment: 50% of grant total upon project(s) completion and receipt of a final project report.

Application and Deadlines

Submit grant applications, with supporting documentation, to the Regional Consultant no later than August 15. Submit final reports and project documentation no later than March 15 of the following year.

Contact

1. Regional Consultants (see page ii)
2. Regional Services Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7 Ph: 787-5737

Program	**Volunteer Recognition Award Program**
Objective	To recognize the contribution made by individual volunteers active in program administration and delivery at the local, regional or zone level in heritage conservation, culture, sport or recreation.
Eligibility	Individuals, nominated by associations, boards, councils, or groups involved in heritage conservation, culture, sport or recreation. Designated zone award committees assess candidate nominations to select recipients according to the program criteria.
Assistance	Regional associations can apply for financial assistance for zone committees hosting award ceremonies.
Application Deadline	Submit applications for financial assistance prior to the award ceremony, and no later than December 31.
Contact	1. Regional Consultants (see page ii) 2. Regional Services Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-5737

Arts and Multicultural Branch

The branch provides programs and services in the arts and multicultural disciplines to fulfill responsibilities stated in the Saskatchewan Culture and Recreation Act and the Saskatchewan Multicultural Act.

Branch staff:

- conduct research, analysis and planning on arts and multicultural issues in Saskatchewan;
- plan, develop and implement programs to stimulate activity and organization development in the arts and multiculturalism;
- evaluate and assess program impact and community growth;
- provide consultative services, liaison, referral and related services in arts, multiculturalism and heritage languages to individuals, groups, other departments and agencies, and other governments;
- create resource materials for technical, aesthetic, reference and organizational information;
- administer grants to organizations to develop expertise, organizational structure or activity at the community and provincial level;
- improve public access and awareness of the arts and multiculturalism in Saskatchewan.

Branch staff work as partners in service and program delivery with other department units, particularly Regional Services; Saskatchewan Council of Cultural Organizations; Saskatchewan Arts Board; and many other organizations.

Program	**Cultural Assistance Program**
Objective	To promote arts and multiculturalism development in the province by providing non-profit cultural organizations with financial assistance for skill development seminars and workshops.
Eligibility	Applicants: Any registered Saskatchewan-based, non-profit corporation in good standing, whose primary purpose is to support the arts or multiculturalism. Activities: Only applications for workshops or seminars will be accepted. All workshop leaders or instructors must be from outside the host organization's community and be appropriately qualified in their discipline.
Assistance	The applicant and the department cost-share the workshops 50-50. Minimum grants are $500 (project budget must be $1,000 or more); maximum grants are $1,000 (even if project budget exceeds $2,000). Only one grant may be approved per eligible applicant per year.
Application Deadline	Grant applications are reviewed quarterly. Quarterly deadlines are June 1, September 1, December 1 and March 1. Applications must be received at least one month prior to the workshop commencement.
Contact	1. Regional Consultants (see page ii) 2. Grants Administrator Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-5741

Program

Cultural Festivals Program

Objective

To promote multicultural festival activity by providing financial and organizational assistance to Saskatchewan groups sponsoring multicultural festivals.

Eligibility

Applicants:

- Saskatchewan-based, non-profit corporations in good standing, whose purpose is to support multiculturalism and who conduct their activities at a regional or provincial level;
- Indian and native groups.

Activities:

- Multicultural festivals involving five or more organizations.

Assistance

- Consultant services on request
- Cultural festivals resource kit on request
- Cultural Festival Grant:
  - — minimum grant: $1,000
  - — maximum grant: $5,000
  - — grant may not exceed more than one-third the festival's cost
  - — only one grant per eligible organization per year

Application Deadline

Grant applications are reviewed throughout the year, but must be received at least one month prior to the festival date.

Contact

1. Regional Consultants (see page ii)

2. Multicultural Consultant
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-9048

Program

Hosting Grant (Cultural)

Objective

To facilitate development of cultural organizations by providing financial assistance to host interprovincial and national conferences in Saskatchewan.

Eligibility

Applicants:

Provincial cultural organizations.

Activities:

Conferences which allow general public participation in part or all of the event.

Assistance

- Interprovincial: delegates from more than two provinces.
- National: delegates from more than five provinces.
- Interprovincial conferences: $3 per eligible participant per day to a maximum of $2,000.
- National conferences: $5 per eligible participant per day to a maximum of $3,000.
- Applicant organizations will receive assistance for only one conference (either interprovincial or national) per year.
- Hosting grant may not be used for retroactive costs or banquet costs. (Requests for banquet-cost assistance should be made to Protocol Office, Saskatchewan Intergovernmental Affairs, Legislative Building, Regina, S4S OB3.)

Application Deadline

Applications are accepted year-round, but must be submitted at least eight weeks prior to the conference.

Contact

1. Regional Consultants (see page ii)

2. Grants Administrator
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5741

Program	**Multicultural Bursary**
Objective	To support training of resource personnel for Saskatchewan's ethnocultural organizations by providing financial assistance to individuals to attend out-of-province seminars or courses in heritage languages and multiculturalism.
Eligibility	Individuals sponsored or recommended by local and/or provincial ethnocultural organizations. Successful applicants must, after training, be willing to act as resource personnel for provincial agencies and ethnocultural organizations.
Assistance	Travel and tuition costs to a maximum of $1,000. Grant payments: • First payment: 75% of approved bursary on application • Second payment: on receipt of final report.
Application Deadline	Applications are accepted year-round but must be submitted at least six weeks prior to the seminar or course beginning.
Contact	1. Regional Consultants (see page ii) 2. Multicultural Consultant Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-9048

Program

Heritage Languages Grant Program

Objective

To assist ethnocultural organizations to provide school-aged students with heritage language instruction not available through regular education programs.

Eligibility

Applicants:

Ethnocultural organizations.

Activities:

Language instruction.
Qualified instructors must provide a minimum of 70 hours' instruction between September and June.

Assistance

Support Level:

- First 20 students.....$ 40 per student
- Next 20 students .....$ 30 per student
- Each student thereafter .....$ 20 per student
- Maximum grant $2,040

Application Deadline

Submit applications between August 1 and December 1, a minimum of four weeks before classes begin. No applications are accepted after December 1.

Contact

1. Regional Consultant (see page ii)

2. Language Consultant
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5877

Program

Multicultural Special Project Grant

Objective

To promote multiculturalism by financially assisting Saskatchewan individuals and organizations to undertake multicultural projects as described in the Saskatchewan Multicultural Act.

Eligibility

Applicants:

- Saskatchewan-based non-profit corporations
- Individuals endorsed or sponsored by those organizations

Successful applicants must be willing to act as resource personnel for provincial agencies and ethnocultural groups upon project completion.

Activities:

- Develop and/or distribute materials suitable for use by educational institutions and the media. (Materials must relate a specific ethnocultural group's contributions to Saskatchewan and Canadian heritage.)
- Assist individuals and organizations to produce or promote programs or other activities about the history, culture or traditions of a specific ethnocultural group.

Assistance

Support Level — must be cost shared:

Project Cost	Grant	Other Sources
first $3,000	75%	25%
additional cost	25%	75%

Grant payments:

- First payment: 50% on application approval
- Final payment: on approval of final report.

Application Deadline

Submit applications at least six weeks before projects begin. Applications are reviewed by Saskatchewan Multicultural Advisory Council throughout the year.

Contact

1. Regional Consultants (see page ii)
2. Multicultural Consultant
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7 Ph: 787-9048

Program **Saskatchewan Talent Search**

Objective To provide amateur performers of all ages with skill development opportunities by financially assisting community organizations to host adjudicated talent shows.

Eligibility Applicants:

- Regional recreation associations

Activities:

Community talent show costs:

- facilities and equipment rental
- adjudication and other fees
- non-monetary awards and miscellaneous costs
- food and beverage costs are excluded.

Assistance Maximum assistance:

- $225 per community talent show
- $3,000 per zone

Application Deadline Submit applications between October 1 and March 1 for the program year.

Contact

1. Regional consultant (see page ii)

2. Performing Arts Consultant
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5730

Program **Cultural Resource Materials Program**

Objective To increase standards in the volunteer community and increase public access to cultural programs, by developing and providing resource materials for skill-development seminars, awareness campaigns and media use.

Service

- Research, produce (under contract where necessary) and distribute print and audio-visual resource materials.
- Provide resource materials to consultants, seminar leaders, organizations and individuals for:

  1) skill-development seminars
  2) awareness campaigns
  3) media use.

- Suggestions for useful resources are welcome. A cultural resources committee meets semi-annually to evaluate resources produced and select new projects for production.

Contact

Arts and Multicultural Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5728

Program **Language Resource Materials**

Objective To increase the quality of heritage language instruction in Saskatchewan by providing heritage language schools and teachers with resources to increase program effectiveness and appeal.

Service

- Supervise production of resource materials by professionals, universities and volunteer organizations under contract;
- Present weekend heritage language workshops;
- Assist with seminars sponsored by volunteer organizations;
- Curriculum guide development and field testing;
- Suggestions for useful resources are welcome.

Contact

Language Consultant
Arts and Multicultural Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5877

Program **Cultural Exchange Program**

Objective To provide international exposure and experience opportunities for Saskatchewan artists and cultural administrators.

Service

- Underwriting costs of hosting international cultural delegations by formal agreement between foreign governments and Saskatchewan Culture and Recreation;
- Establishing formal liaison with other government departments and agencies involved;
- Financial assistance for Saskatchewan cultural delegations travelling out-of-country.

Contact

Director
Arts and Multicultural Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5728

Program	**Immigrant Settlement Support Grant**
Objective	To assist recent immigrants and refugees adapt to their communities by financially assisting non-government organizations aiding settlement.
Eligibility	Applicants: Organizations in good standing, registered under the Non Profit Corporations Act. Activities: • Settlement services for immigrants and refugees; • Appropriate programs to help immigrants and refugees adapt to their communities.
Assistance	Grant assistance, proportionate to need, demand and available resources. One payment is made, by April 30, on receipt and approval of application.
Application Deadline	Submit applications by March 1 each year.
Contact	1. Regional Consultant (see page ii) 2. Multicultural Consultant Arts and Multicultural Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-9048

Program

Provincial Cultural Organization Development Program

Objective

To assist cultural organizations by providing consulting services to provincial cultural organizations and consulting services and financial assistance to other cultural organizations with potential for developing province-wide programs.

Eligibility

1. Provincial cultural organizations
2. Potential provincial cultural organizations

Assistance

- Consultant services.
- Seminars by Saskatchewan Council of Cultural Organizations, to aid administrative skills development.
- Administrative grant to support basic administrative functions; (available only to potential provincial cultural organizations). Grant support level: minimum - $2,000; maximum - $8,000. One grant per eligible organization per fiscal year for a maximum of two consecutive years.

Application

Applications are accepted year-round.

Contact

Arts and Multicultural Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5728

Program **Resident Artist Program**

Objectives

To provide professional artistic leadership in strategic Saskatchewan communities;

To provide selected professional artists the opportunity to practise and develop their art;

To stimulate participation in the creation and interpretation of original works of visual, performing and literary art;

To enhance organizational skills of Saskatchewan groups supporting the arts; and

To increase public access to the arts.

Eligibility

Provincial cultural organizations:

- must select both the community and the artist;
- artists must be Saskatchewan residents with demonstrated professional experience and organizational skills;
- may propose/support only one resident artist per organization per fiscal year (residencies renewable at department discretion).

Assistance

Support level:

- $25,000 per residency ($20,000 - salaries, $5,000 - administrative support).
- Provincial cultural organizations to receive funding are selected by the department.
- Resident Artist Program Monitoring Committee (department and PCO representatives) review the resident's performance at end of six and 12 month periods.
- PCO will maintain liaison with Arts and Multicultural Branch for duration of the program.

Contact

Senior Arts Consultant
Arts and Multicultural Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7 Ph: 787-5758

Museum of Natural History Branch

The Museum of Natural History Branch has three sections with separate, but related, functions.

The Museum of Natural History furthers public understanding of Saskatchewan's natural history and archaeology. The museum provides exhibits, education and extension services for the general public. It also interprets and preserves Saskatchewan's natural and human heritage through the professional activities of curatorial staff and technicians.

Government House Historic Property is the former residence of the Lieutenant-Governors of the Northwest Territories and Saskatchewan, restored to the 1898-1910 period. Open to the public since 1981, it also now houses our Lieutenant-Governor's official offices. Tours and other services are available to the public.

The Museum Assistance Unit provides programs and services to strengthen and promote the province's museum community. It also administers the Provincial Collections and Donations to the Crown programs.

Program **Education and Extension**

Objectives

- Develop programs to improve public access to museum resources for school classes, tourists, natural history enthusiasts, and the general public;
- Co-ordinate communication and evaluation activities; and
- Organize a volunteer program.

Services

- School programs:
  - Discovery Room programs for grades 1 to 6
  - Behind the Scenes — guided tour for older students
  - Conservation tour — guided tour for older students
  - Archaeology Lab for older students
  - Teacher handbooks — grades 1 to 6
  - Teacher workshops
- Public programs:
  - VIP guided tours
  - Electronic tour
  - Volunteer Docent program
  - Summer Discovery programs for ages five to eight
- Communications:
  - Publications
  - Inquiry response
  - Assistance and advice to school boards, libraries, universities, other government departments, other museums.
- Museum hours:
  - May 1 to Labour Day — 9:00 a.m. to 8:30 p.m.
  - Day after Labour Day to April 30 — 9:00 a.m. to 4:30 p.m.
  - Admission free.

Contact

Supervisor of Education – Extension
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-9054

Program **Preparation and Exhibits**

Objectives

- Produce high-quality exhibits for display in and outside the museum;
- Manage specimen collection for exhibit use and loan; and
- Produce illustrative materials for museum-produced publications.

Services

- Consultant services to organized groups or individuals preparing displays for educational/interpretive purposes.
- Specimen loan from the display collection, to artists and educators.
- Professional consulting on art, taxidermy, and molding casting of biological materials.

Contact

Supervisor of Exhibits
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2811

Program **Collection Conservation**

Objective Stabilize, restore and preserve objects in the museum's collections in an environment conducive to their long-term preservation.

Services Consultative service to the public and other museums on conservation of moveable cultural property:

- environmental monitoring and control
- care and handling
- pest control
- proper storage and exhibition techniques
- preservation or stabilization methods.

Contact

Conservator
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2837

Program **Curatorial Services**

Objectives

- Collect, study and preserve specimens, artifacts and information;
- Prepare exhibits, demonstrations, lectures, publications and films; and
- Assist other scientific, scholarly or amateur groups or individuals studying Saskatchewan's natural history, archaeology and ethnology.

Services

Life Sciences:

- Provide information and publications on Saskatchewan's flora, fauna and environment;
- Loan specimens for scientific study or education purposes;
- Present seminars, lectures and workshops on Saskatchewan's natural history.

Contact

Chief Curator of Earth Sciences
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2814

Services

Earth Sciences:

- Provide information and publications on Saskatchewan's geology and paleontology;
- Examine for possible identification those rocks or fossils brought to the museum;
- Inventory information from the public on fossil locations, and new finds.

Contact

Curator
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2826

Services

Archaeology/Ethnology:

- Manage and study collections of archaeological and ethnological materials representing Saskatchewan's indigenous human populations from prehistoric times to the Fur Trade era.
- Consultant services to individuals and organizations on interpreting Saskatchewan's archaeological and ethnological resources.
- Inventory privately-held archaeological collections in the province through the Collections Registration Program.
- Present lectures, seminars and workshops to organized groups.
- Produce and contribute to scientific and popular publications on Saskatchewan's archaeology and ethnology.

Contact

General Information:

Curator of Archaeology and Ethnology
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2812

Collections Registration Program:

Assistant Curator of Archaeology
Museum of Natural History
Albert Street at College Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-2806

Program

Government House Historic Property
Provincial Historic Property

Objective

Public awareness, understanding and appreciation of the function, lifestyle and historic significance of Government House and former Lieutenant Governors.

Services

- Year-round, guided visitor tours of restored core, ballroom and conservatory for groups or individuals;
- School Kit for classes booking tours: to orient students to turn-of-the-century Saskatchewan and the importance of the Lieutenant Governor;
- Hallowe'en storytelling for children, each October;
- Co-operatively with public and separate school boards, make Victorian-style decorations to trim the restored core and ballroom each Christmas;
- Make the ballroom, conference area and conservatory available to government and non-profit agencies for meeting, banquet and entertainment facilities;
- Hours: Tuesday through Saturday — 1 - 4 p.m.
  Sunday — 1 - 5 p.m.
  Monday — Closed.
- Admission is free. Free visitor parking at Dewdney Avenue and Connaught Street.

Contact

Government House Historic Property
4607 Dewdney Avenue
Regina, Saskatchewan
S4P 3V7

Ph: 787-5726 (public information)
787-5717 (office, and group-tour bookings)

Program **Museum and Gallery Grant Program**

Objective To strengthen and promote the province's museum community by providing consultant services and financial assistance for museums and galleries to preserve and interpret their collection.

Eligibility

Consultant service:

- museums and galleries
- individuals and organizations
- government agencies

Financial assistance:

- museums and galleries (not aquaria, botanical or zoological gardens, interpretive centres or archives).

Assistance

Consultant service:

- information on programs and services available to Saskatchewan museums and galleries
- statistics and data for other government agencies
- professional advice on museum/gallery activities
- training assistance referrals

Financial assistance to museums and galleries:

1. Operating grants - to maintain and/or improve acquiring, studying, documenting, conserving and interpreting collections.

    - May be used for salaries, administration, plant maintenance, conservation, curatorial functions, training, exhibits, public programming, communications;

    - May not be used for start-up costs, capital expenditures, budget deficits, acquisitions;

    - Only one operating grant per eligible organization per year;

    - Grant levels: a percentage (not more than 50%) of the previous year's operating expenses, based on attendance, hours open, policies, community support, facility, staff;

2. Project grants — to undertake new activities or improve and expand existing services in cataloguing and displaying collections, upgrading, training, consulting services.

   - Grant levels: 75% of project costs to these maximums:

local projects	$1,500
regional projects	$3,000
provincial projects	$5,000

Application Deadlines

Operating grants: July 1

Project grants: September 1

Contact

1. Regional Consultants (see page ii)

2. Museum Consultant
   Museum of Natural History
   Albert Street at College Avenue
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5878

Heritage Resources Branch

Saskatchewan has many structural and archaeological reminders of our province's past. They help document the early beginnings of our native and agricultural populations and our commercial and residential structures. Conserving the best of these heritage resources for our enjoyment and use, and passing them on to our descendants, is an important social responsibility with economic and cultural benefits.

The Heritage Property Act (1980) empowered governments to take responsibility for heritage properties in their respective jurisdictions. Both provincial and municipal governments may now formally designate heritage buildings or sites of local, regional or provincial significance for their architectural, historical, natural or archaeological value.

Conserving heritage resources requires more than designation and protection. Governments may offer financial incentives and assistance to owners of designated heritage properties to encourage rehabilitation and restoration when required. Other programs can inventory local heritage resources, research and document significant properties, or aid other heritage activities.

The *Archaeological Resource Planning Section* provides professional assistance to identify construction problems and remedies, and to determine the most effective use of funding. This technical advice can help decrease deterioration that would ultimately cause the building's destruction and loss. Planning assistance is available for adapting historic buildings to new viable uses.

The *Archaeological Resource Management Section* provides programs and services to protect Saskatchewan's archaeological resources. Included are research and inventory, and a regulatory role of impact assessment, permits and development monitoring. Co-operatively with the Saskatchewan Archaeological Society, staff operate a regional advisory service encouraging amateur archaeologists' effective involvement in resource management and research.

The *Heritage Resource Development Section*, co-operatively with the development community, aids and promotes heritage conservation in urban development, and helps communities and municipalities develop their heritage conservation programs. Research, inventory and designation programs help protect Saskatchewan's significant heritage resources. Staff also administer a financial assistance program to help preserve and use Saskatchewan's heritage resources for social, economic and educational benefit.

Program **Provincial Heritage Property Grant**

Objective Stabilization, restoration and interpretation of sites and structures formally designated as Provincial Heritage Property by the provincial government.

Eligibility Property owners or long-term lessees. Submit application by December 31 for January review, or June 30 for July review.

Assistance Matching grant (50% of eligible costs) up to $100,000 over any five-year period. The applicant is responsible for operation and long-term maintenance costs of the structure. Up to 50% of the grant recipient's contribution may be in the form of volunteer labour.

Contact

1. Regional Consultant (see page ii)

2. Grants Co-ordinator
   Heritage Resources Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5777

Program	**Provincial Heritage Property Tax Rebate Grant**
Objective	To give owners an incentive to preserve and maintain sites and structures formally designated by the provincial government as Provincial Heritage Property.
Eligibility	Property owners. Submit application after annual property taxes have been paid.
Assistance	Matching grant to provide 50% of the annual property tax on the designated property, up to $1,000 per year.
Contact	1. Regional Consultants (see page ii) 2. Grants Co-ordinator Heritage Resources Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-5777

Program	**Municipal Heritage Property Grant**
Objective	Stabilization, restoration and interpretation of sites and structures formally designated as Municipal Heritage Property by a municipal or band council.
Eligibility	Property owners or long-term lessees. Submit applications by December 31 for January review, or June 30 for July review.
Assistance	Matching grant (50% of eligible costs) up to $20,000 over any two-year period. The applicant is responsible for operation and long-term maintenance costs of the structure. Up to 50% of the grant recipient's contribution may be in the form of volunteer labour. Priority will be given to high-profile projects likely to have the greatest visual and economic impact in the community.
Contact	1. Regional Consultants (see page ii) 2. Grants Co-ordinator Heritage Resources Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-5777

Program — **General Heritage Grant**

Objective — Conduct local inventories of heritage sites and structures, obtain professional or technical assessments on heritage structures, conduct research studies and construct historic markers relating to Saskatchewan's heritage.

Eligibility — Municipalities, organizations, societies, community groups and individuals. Submit applications by December 31 for January review or June 30 for July review.

Assistance

1. Matching grant (50% of eligible costs) to a $300 maximum to construct an historic marker.
2. Matching grant (50% of eligible costs) to a $3,000 maximum for local heritage inventories, technical assessments, and related research projects.
3. Grant (75% of eligible costs) for professional research in archaeology, architecture, history or historical geography, to a $5,000 maximum.
4. Grant (50% of eligible costs) for long-term planning and development projects related to a community's heritage resources, to a $5,000 maximum.

Contact

1. Regional Consultants (see page ii)
2. Grants Co-ordinator
   Heritage Resources Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5777

Program

Archaeological Resource Promotion and Consulting Service

Objective

To increase public awareness of Saskatchewan's archaeological heritage and provide assistance to people involved in conserving resources.

Eligibility

Municipalities, Indian bands, museums, heritage societies, service organizations, schools (9th grade up), land developers, land and resource managers, researchers, individuals, other government agencies.

Service

Information and consultative service through presentations and seminars (limited availability), meetings, and telephone contact and correspondence about:

- Saskatchewan archaeology
- Municipal Heritage Property designation
- heritage resource impact assessment and review
- professional and avocational archaeological permits
- archaeological resource reports
- archaeological conservation and management
- heritage legislation and regulations.

Contact

Archaeological Resource Management Section
(ARMS)
Heritage Resources Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5774

Program

Archaeological and Vertebrate Paleontological Resource Designation

Objective

To foster appropriate preservation and development of outstanding archaeological and vertebrate paleontological resources.

Eligibility

Municipalities, special interest groups, individuals interested in designating an archaeological or paleontological resource as a Heritage Property.

Service

Consultant service on archaeological and vertebrate paleontological resources for:

- Municipal Heritage Property designation procedures and benefits
- evaluation and recommendation (to minister and Saskatchewan Heritage Advisory Board) on applications for Provincial Heritage Property designations.

Application

Applications to designate an archaeological or paleontological resource as a Provincial Heritage Property may be submitted year-round to:

- Minister of Culture and Recreation
- Archaeological Resource Management Section

Applications to designate an archaeological or paleontological resource as a Municipal Heritage Property may be submitted year-round to the rural or urban municipality or band council responsible for the area where the resource is situated.

Contact

Archaeological Resource Management Section
(ARMS)
Heritage Resources Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5774 or 787-8157

Program

Archaeological and Vertebrate Paleontological Resource Investigation Permits

Objective

To regulate surveys, surface collections and excavations for archaeological and vertebrate paleontological resources as stipulated in The Heritage Property Act.

Eligibility

Individuals intending to undertake archaeological or vertebrate paleontological resource investigation for an impact assessment or mitigation study or for academic research must have a Master's degree involving a written thesis in archaeology or its equivalent in experience/education.

Individuals intending to survey for or collect archaeological or vertebrate paleontological resources as an avocation must document his/her ability to perform the proposed activity competently.

Service

Consultant services for:

- permit system and requirements
- acceptable investigation procedures

Permit application review for:

- activity acceptability
- applicant competency

Permitted studies review for:

- permit requirements compliance.

Contact

Archaeological Resource Management Section
(ARMS)
Heritage Resources Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5774

Program

Provincial Inventory of Archaeological Resources

Objective

To provide an information base on the nature and distribution of Saskatchewan's archaeological resources.

Eligibility

Inventory access is provided to people with legitimate research or documentation needs.

Note: The Heritage Property Act requires that any discovery of an archaeological resource be reported. With the landowner's permission, anyone may request a field check of a suspected archaeological resource.

Service

- Establish and maintain an inventory of all known archaeological resources by processing reports of newly-found resources.
- Update existing records as new information becomes available.
- Conduct limited field research.
- Conduct field checks of reported resources.
- Provide information from inventory for legitimate users, or assist them to use the inventory themselves.

Contact

Archaeological Resource Management Section
(ARMS)
Heritage Resources Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5774 or 787-8157

Program **Heritage Resource Impact Assessment and Review**

Objective

To monitor ground-disturbing activities which may destroy archaeological or vertebrate paleontological resources to ensure appropriate avoidance or mitigation procedures as stipulated in The Heritage Property Act.

Eligibility

Land developers
Government agencies
Individuals

Most land development proposals are reviewed after referral through provincial systems (Environmental Impact Assessment Review Panel), but any individual concerned that an activity may damage resources may also request that a proposal be reviewed.

Service

Consultant service to help clients secure:

- review of land development proposals and impact assessments
- integrating heritage studies with project planning
- reconnaissance of development area
- advice on avoidance or mitigation procedures.

Department staff may provide field services in some circumstances (small development or uncertainty about resource damage).

Contact

Archaeological Resource Management Section
(ARMS)
Heritage Resources Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5774 or 787-5772

Facilities Branch

Saskatchewan Culture and Recreation will provide $32 million from April 1, 1983 to March 31, 1988 to assist communities and voluntary organizations to improve and expand recreation and cultural facilities. Facilities Branch administers grant funds, and offers consultant services for facility planning and development.

Program **Provincial Cultural/Recreational Facilities Program**

Objective To encourage and assist communities and voluntary organizations to develop recreation and cultural facilities and to upgrade and improve existing facilities.

Eligibility

- Cities, towns, villages
- Rural municipalities, Indian bands
- Local advisory committees, organized hamlets

- Non-profit community service organizations whose project has been recommended by the recreation board and any other special board directly associated with the project, and endorsed by the municipal council.

Assistance

- Base grant of $5,000, plus
- $25 per capita grant (based on 1981 census)
- Bonus grant of $5 per capita where at least two urban municipalities undertake a joint project.

Service Consultant service to communities on:

- current information and facility planning and development assistance
- facility energy conservation and efficiency, retrofit advice
- facility accessibility awareness

Contact

1. Regional consultants (see page ii)

2. Facilities Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5780

Sport and Recreation Branch

Sport and Recreation branch staff administer recreational development programs. At community and provincial levels, they provide administrative support and consultative services for competitive games, integrative programs for people who are disabled, coaching certification, and high-performance sports activities. They also co-ordinate national services and programs within Saskatchewan, and liaise between Saskatchewan and federal government agencies and national organizations promoting fitness and amateur sport across Canada.

Branch objectives:

- to ensure the public has opportunity and access to all levels of sport and recreation; and

- to promote awareness and appreciation of sport and recreation's value in quality-of-life for Saskatchewan people.

Branch goals:

- public awareness of available opportunities and participation benefits of sport and recreation;

- increased knowledge, leadership skills and training;

- improvement of sport and physical recreation facilities;

- increased participant skill level in sports;

- establish and improve organizations' administrative and delivery mechanisms to develop, promote and maintain sport and physical recreation activities.

Branch programs and services encourage people of all ages and abilities to participate in sport and recreation programs.

Services are offered to and through:

- Provincial sport governing bodies and recreation associations
- Zone sport councils and regional associations
- Communities
- Special interest groups
- Individuals.

Program **Organization Development**

Objectives

- To assist organizations develop sound administrative and program delivery systems; and
- To assist organizations and individuals to effectively access and use department programs.

Eligibility

- Sports governing bodies
- Zone sport councils
- Recreation associations
- Municipal boards and organizations
- Individuals

Assistance

Consultant services on organization development:

- effective administration
- administrative development
- program development and organization evaluation
- delivery, administration and evaluation of department programs

Consultant services at zone, provincial and national level for access and use of department programs:

- coaches' and instructors' leadership programs
- high performance programs
- participant development programs

Contact

1. Regional Consultants (see page ii)

2. Sport and Recreation Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-9027

Program **Skills Program for Management Volunteers**

Objective

To foster knowledge, leadership skills and training for management volunteers in sport, recreation, the arts and multicultural activities.

Eligibility

- Provincial sport governing bodies, recreation organizations, and cultural organizations;
- Regional associations and zone councils;
- Parks and Recreation departments in urban centres over 5,000 population;
- Cultural organizations serving Saskatchewan's francophone community.

Service

Saskatchewan Culture and Recreation is the lead agency in providing this joint federal-provincial program to Saskatchewan organizations.

Workshops — available in English or French:

- Time Management
- Long and Short Term Planning
- Marketing
- Leadership and Group Dynamics*
- Financial Management
- Motivating Other Volunteers*

* Available September 1986

Trained workshop instructors, and participant resource books are provided.

Application

Contact Saskatchewan Culture and Recreation to schedule a workshop.

Contact

Regional Consultant (see page ii)

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5736

Program **Fitness Liaison**

Objectives

- To provide department liaison with and representation to fitness programs at all levels of government;
- To print and distribute fitness resource materials; and
- To improve public awareness of the value of physical fitness.

Eligibility

Groups, organizations and individuals with an interest/need for physical fitness information.

Services

- Liaison, and local promotion and support of national fitness events.
- Distribute fitness resource materials prepared by Saskatchewan Culture and Recreation and other provincial and federal agencies. Resource materials available:

  — Warm Up/Warm Down . . . brochure
  — Walk Jog . . . brochure
  — Self Testing Brochure
  — Fitness Equivalent Chart
  — Family Fun Activity Game
  — Don't Take It Easy (Seniors' Fitness) . . . booklets, videotape
  — Vitality Unlimited (Seniors' Fitness) . . . booklets, tape
  — Exercise Break (Conferences, meetings) . . . record or tape with booklet
  — Corporate Challenge . . . manual, organizers' kits, posters, videotapes.

Contact

1. Regional Consultants (see page ii)

2. Sport and Recreation Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5735

Program

Integrative Recreation Grant for Disabled Persons

Objective

To assist organizations develop integrative sport, recreation and cultural programs offering participation opportunity to people who are physically or mentally disabled.

Eligibility

- Community, regional or provincial organizations registered under the Non-Profit Corporations Act, for Integrative project grants;
- Recognized provincial sport, recreation and cultural governing bodies, for Innovative project grants.

Assistance

Integrative projects:

- One grant annually, to 75 per cent of program cost, to a $300 maximum.
- Applicable to new or current programs developing/conducting integrative sport, recreation, cultural or leisure activities, or to volunteer training.

Innovative projects:

- One grant per organization, to a $3,000 maximum, of which $1,500 is the maximum payable per fiscal year.
- Applicable to long-term (18-36 months) innovative sport, cultural, or recreation programs ensuring integration of people with disabilities into program activities.

Applications and Deadlines

Integrative projects:

- Submit applications 30 days prior to program start, between April 1 and December 31;
- Community organization applications must be co-signed by the community recreation board chairman or municipal council; regional or provincial associations' applications must be co-signed by the association's president and secretary-treasurer.
- Submit applications to Saskatchewan Culture and Recreation Regional Consultant for signature.
- Projects must be completed and claimed by February 28 following date of application.

Innovative projects:

- Submit endorsed applications (as for Integrative projects) to Regional Consultant for signature, 60 days prior to project start.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5734

Program **Junior Olympics Co-ordination**

Objective

To enable young people across Canada to experience and develop their skills in an Olympic sport.

Service

Sport and Recreation Branch staff co-ordinate delivery of the Junior Olympics program in Saskatchewan. The program, sponsored by the Royal Bank, annually offers clinics across Canada, providing introductory skills instruction in Olympic sports. Royal Bank also provides program support materials.

Contact

Advertising and Community Relations Officer
Royal Bank of Canada
Vice President and General Manager's Department
2010 11th Avenue
Regina, Saskatchewan
S4P 3A2

Ph: 347-5310

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5754

Program — **Games Co-ordination**

Objectives

- To ensure that Saskatchewan is fully represented at the biennial Canada Games and the Western Canada Summer Games held every four years;
- To ensure high-quality athlete performance reflecting developmental programs; and
- To co-ordinate a major multi-disciplinary developmental sport competition (Saskatchewan Games) every two years.

Eligibility

- Sport governing bodies
- Saskatchewan Games Council
- Zone committees
- Host community committees

Services

Canada Games and Western Canada Summer Games:

- Consultant services
- Liaison between participating agencies
- Promotional support
- Administrative support
- Financial support

Saskatchewan Games

- Consultant services to zone and host community committees
- Program co-ordination
- Resource materials
- Administrative support
- Officials' support funding
- Operating assistance and capital funding
- Zone team funding

Contact

1. Regional Consultants (see page ii)
2. Sport and Recreation Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5751

Program **Zone Sport Council Grants**

Objective

To aid sport growth and development at the zone level by:

- developing a strong organizational base for amateur sport;
- improving quantity and quality of participation opportunities; and
- increasing awareness, appreciation and promotion of amateur sport.

Eligibility

Saskatchewan's eight zone sport councils.

Assistance

Financial assistance, to an $8,000 maximum for:

- sport camps, clinics and Saskatchewan Games selection;
- publicity;
- fund raising;
- part-time/temporary staff.

Application

Saskatchewan Culture and Recreation forwards applications, with appropriate deadline dates indicated, to each zone sport council.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5751

or

122 - 3rd Avenue North
Saskatoon, Saskatchewan
S7K 2H6

Ph: 933-5740

Program **Competitive Games Grant — Saskatchewan Games**

Objective To financially assist capital construction and competition operating expenses for the Saskatchewan Games. .

Eligibility Host communities for the Saskatchewan Games.

Assistance Financial assistance for:

- Up to 50 per cent of approved capital costs for construction or renovation of Games facilities, to a maximum of $60,000. Volunteer labour and materials contributed are credited to the host community's share.
- Operational expenses; negotiable, based on proposed budget.

Note: 1) Saskatchewan Culture and Recreation must approve all budgetary control methods on provincial government funds expended.

2) Rental of municipal facilities for Games will not be covered.

Application Initiated by Saskatchewan Culture and Recreation after host community is selected.

Contact Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5751

Program	**Competitive Games Grants — Training Camps**
Objective	To financially assist sport training camps preparing athletes for the Western Canada Summer Games.
Eligibility	Provincial sport governing bodies.
Assistance	Financial assistance to provincial sport governing bodies to operate training camp(s) to prepare athletes to participate for Team Saskatchewan in the Western Canada Summer Games. (Amount of assistance to be determined.)
Application	Application forms are available from Saskatchewan Culture and Recreation.
Contact	Sport and Recreation Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-5751

Program **Hosting Grants**

Objective

To assist provincial associations to host national or regional events in Saskatchewan.

Eligibility

Provincial sport governing bodies.
Provincial recreation organizations.

Note: Eligible groups may apply for grants to host both a regional and national event during the same year.

Assistance

Regional event:

- financial assistance of $3/day per eligible participant, to a maximum of $2,000;
- must involve more than two provinces and/or territories.

National event:

- financial assistance of $5/day per eligible participant, to a maximum of $3,000;
- must involve more than five provinces and/or territories.

Application

- Application forms are available from Saskatchewan Culture and Recreation.
- Submit form with cover letter briefly explaining program goals and significance.
- Submit application six weeks prior to event.

Note: 1) Grant approval must be received before the event.
2) Grant funds will be paid after the event, on receipt of claim form with supporting documentation.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-9027

Program

Athlete Assistance Program

Objectives

- To improve Saskatchewan athletes' performance in interprovincial, national and international competition;
- To encourage Saskatchewan athletes to live and train in this province; and
- To aid development of sport in Saskatchewan

Eligibility and Assistance

- Saskatchewan athletes, identified by their provincial sport governing body, and meeting eligibility criteria of residency, citizenship, training and competition requirements, may be considered for a $500 grant; and
- Saskatchewan athletes meeting the above requirements, and also attending a post-secondary educational institution, may be considered for a $1,000 grant.

Note: Details of eligibility requirements are available from any provincial sport governing body, or the addresses listed below.

Application

Applications are available from:

- Saskatchewan Culture and Recreation offices
- Provincial sport governing bodies
- Saskatchewan universities and technical schools.

Submit completed application to the applicable provincial sport governing body for their consideration/endorsement. Provincial sport governing bodies will recommend athletes for assistance based on established criteria and the number of applications received. Deadline dates are determined annually.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7 Ph: 787-9027

or

122 3rd Avenue North
Saskatoon, Saskatchewan
S7K 2H6 Ph: 933-5740

Program

Achievement Award Program

Objective

To recognize excellence in sports achievement for Saskatchewan athletes competing at the national or international level.

Eligibility

- A person or team, upon winning a Canadian Championship recognized and sanctioned by that sport's national governing body.
- Members of the Canadian team at the Olympics, British Commonwealth Games, or the Pan American Games.
- Gold medal winners in the Canada Games.

Persons or teams winning a fourteen-and-under age-class competition are ineligible for the Achievement Award. However, persons or teams winning an open competition are eligible, regardless of age.

Service

Saskatchewan Culture and Recreation provides plaques to the Achievement Award winners. Multiple awards for the season can be included on one plaque, if applicable.

Application

- Requests for Achievement Awards must be made by the appropriate provincial sport governing body.
- The Achievement Award proposal must include recipient's name(s), address, position on team, if applicable, event won, event date and place.
- Mail proposals for Achievement Awards to:

Achievement Award Program, Saskatchewan Culture and Recreation at the address below. Proposals are accepted year-round.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787 – 9027

Program

Provincial Award Certificate Program

Objective

To recognize excellence in sports achievement for Saskatchewan athletes competing at the provincial level.

Eligibility

Individuals or teams winning a provincial championship recognized and sanctioned by that sport's provincial governing body.

Service

Saskatchewan Culture and Recreation provides certificates to Award Certificate winners. Multiple awards for the season can be included on the same certificate, if applicable.

Application

- Requests for Provincial Award Certificates must be made by the appropriate provincial sport governing body.
- The award proposal must include recipient's name(s), address, position on team (if applicable), event won, event date and place.
- Mail proposals to: Provincial Award Certificate Program
  Saskatchewan Culture and Recreation
  at the address below.
- Proposals are accepted year-round.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-9027

Program

National Coaching Certification Program

Objectives

- To co-ordinate the National Coaching Certification Program in Saskatchewan; and
- To provide coaching theory courses as part of the N.C.C.P.

Eligibility

Sports coaches and potential sports coaches.

Service

Together with the appropriate sport governing bodies, department staff co-ordinates National Coaching Certification Program courses in Saskatchewan, for theory, technical and practical components.

Saskatchewan Culture and Recreation also presents the theory training courses in the province.

Note: Inquiries about technical and practical components of the program must be directed to the appropriate sport governing body.

Application

Contact Saskatchewan Culture and Recreation to schedule a coaching theory course, and arrange sponsoring-group responsibilities.

Contact

1. Regional Consultants (see page ii)

2. Sport and Recreation Branch
   Saskatchewan Culture and Recreation
   1942 Hamilton Street
   Regina, Saskatchewan
   S4P 3V7

   Ph: 787-5754

Program **Officials Development Program**

Objective To provide a developmental, general training course to supplement courses in the existing officials' certification programs, focusing on recruiting and training officials for all sports and recreation activities.

Eligibility Provincial sport governing bodies.
Municipal parks and recreation authorities.

Service

- Four module course covering:
  - — Philosophy of an official
  - — Qualities of an official
  - — Leadership and communication
  - — Sports medicine
- Promotional films and slide-tape presentations
- Posters and brochures.

Application Contact Saskatchewan Culture and Recreation to request course materials.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5734

Program	**Provincial Coach Program**
Objective	To assist provincial sport governing bodies hire full-time provincial coaches to: • promote, co-ordinate and deliver the National Coaching Certification Program, and • identify, train and develop coaches.
Eligibility	Provincial sport governing bodies.
Assistance	Financial assistance to a maximum $17,000 ($15,000-salary, $2,000 coach's travel expense) per provincial coach.
Application	Saskatchewan Culture and Recreation will issue invitations to eligible bodies as funds become available. Application deadlines are included with the invitation to apply. Provincial sport governing bodies already in the program must reapply annually. Grant payment of 7/12 total grant will be made on application approval, balance on receipt of five-month report and approval of the grant claim.
Contact	Sport and Recreation Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-9027

Program **Elite Coach Program**

Objective To employ an individual to:

- develop elite athletes and/or teams; and
- develop Saskatchewan coaches to an elite level.

Eligibility Recognized provincial sport governing bodies.

Note: Elite coach(es) may be assigned to an educational institution, high performance team or club, but will be an employee of the provincial sport governing body.

Assistance Financial assistance on a cost-shared basis to a maximum of $20,000 per year per elite coach employed.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-9027

Program	**National Training Centre Support**
Objective	To provide assistance to programs that bring together high performance athletes, coaches and support staff for concerted, directed training; and To assist them to further their development in the pursuit of excellence.
Eligibility	Sport governing bodies whose national sport governing body has designated a Saskatchewan site for a national training centre.
Assistance	Financial assistance, to a maximum of $20,000 per year.
Application	Applications are accepted year-round.
Contact	Sport and Recreation Branch Saskatchewan Culture and Recreation 1942 Hamilton Street Regina, Saskatchewan S4P 3V7 Ph: 787-9027

Program **Sport Exchange Program**

Objective To provide international exposure and experience opportunities for Saskatchewan athletes, sports teams, coaches, sport organizations and sport administrators.

Service

- Underwriting costs of hosting international sport delegations, by formal agreement between foreign governments and Saskatchewan Culture and Recreation;
- Establishing formal liaison with other government departments and agencies involved; and
- Financial assistance for Saskatchewan sport delegations travelling out-of-country.

Contact

Director
Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-9027

Program

Best Ever Program 1985-88

Objectives

- To assist selected provincial sport governing bodies whose sports are represented in the 1988 Winter or Summer Olympics;
- To develop high performance athletes and high performance programs; and
- To increase the number of Saskatchewan athletes, coaches and officials participating in the 1988 Olympics.

Eligibility

Provincial sport governing bodies.
Provincial sport authorities.

Assistance

Project funding over a three-year period, by agreement between Saskatchewan Culture and Recreation, Sask Sport Inc., and the selected provincial sport body or authority; each signatory contributing one-third the project cost.

Saskatchewan Culture and Recreation and Sask Sport will assist the provincial sport body with fund raising strategies and contacts. Funding will be dependent on the provincial sport body's ability to meet program criteria, and the total amount of program funding available.

Application

Applications and program details are available from Saskatchewan Culture and Recreation. Applications must be submitted by June 1.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5736

Program

Saskatchewan First

Saskatchewan First is a joint program of Saskatchewan Culture and Recreation and Sask Sport.

Objectives

- To assist provincial sport governing bodies develop programs to significantly improve Team Saskatchewan's performance at the Jeux Canada Games;
- To place Saskatchewan in the top five provinces in point standings at the 1987 Jeux Canada Summer Games; and
- To win the 1989 Jeux Canada Summer Games.

Eligibility

Provincial sport govering bodies whose sport is included on the immediate future Jeux Canada Games Calendar of Events.

Assistance

Financial assistance for:

1. Coaching development: up to $35,000 to hire a full-time coach.
2. Athlete/team development: for identification, recruitment, selection, training and competition expenses. Assistance amount based on sport's maximum allowable team size.
3. Hosting: up to $10,000/year to host Jeux Canada Games-class competitions, based on event's size and scope.
4. Officials Development: up to $2,000/year to develop officials who will officiate at Jeux Canada Games and aid development of Saskatchewan athletes.
5. Sport science: up to $2,000 to hire sport scientists on a project basis, in sport psychology, sports medicine, sport therapy, nutrition or biomechanics.

Application and Deadlines

Application forms are available from Sask Sport or Saskatchewan Culture and Recreation at the addresses below.

Summer games sports - December 15
Winter games sports - March 1

Submit applications with support documentation to:

Saskatchewan First Program
Sask Sport
1870 Lorne Street
Regina, Saskatchewan
S4P 2L7

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-5734

Program **Special Sport and Recreation Grants**

Objective To carry out sport or recreation programs of provincial significance.

Eligibility Recognized provincial organizations and/or special interest groups:

- incorporated or registered under the Societies Act or the Non-Profit Corporations Act; or
- incorporated under the laws of a jurisdiction outside Saskatchewan.

Assistance Financial assistance (one application per year) based on the request's nature, magnitude and provincial significance.

Application Accepted year-round; application forms are available from Saskatchewan Culture and Recreation.

Contact

Sport and Recreation Branch
Saskatchewan Culture and Recreation
1942 Hamilton Street
Regina, Saskatchewan
S4P 3V7

Ph: 787-9027